

# Oswestry Rural Parish Council

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## Minutes

### of a Parish Council meeting

held at 7 pm on Tuesday 18 May 2021 at Morda and Sweeney Village Hall

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#### **Present:**

Chairman: Cllr. Paul Milner, Cllr. John Davies, Cllr. Peter Davies, Cllr. Martin Jones, Cllr Tony Milner, Cllr. Robert Milton, Cllr. Peter Richardson.

#### **Clerk to the Council:**

Sharon Clayton

#### **In attendance:**

Approximately 6 members of the public.

#### **1029 Election of Chairman**

In pursuance of the LGA 1972 S15(1)(2) nominations were sought for the election of Chairman for the ensuing Council year.

**It was PROPOSED and SECONDED that Cllr. Martin Jones be elected as Chairman. After being put to the vote there were 3 in favour and 3 against. It was further PROPOSED and SECONDED that Cllr. Paul Milner be elected as Chairman. With 4 votes in favour it was AGREED that Cllr. Paul Milner be elected as Chairman for the ensuing year.**

The newly elected Chairman gave a vote of thanks to the outgoing Chairman, Cllr. Peter Richardson.

#### **1030 Declaration of Acceptance of Office**

- a) The newly elected Chairman, Cllr. Paul Milner signed his Declaration of Acceptance of Office.
- b) Newly elected Members signed their Declaration of Acceptance of Office.
- c) **It was PROPOSED, SECONDED and AGREED that those Members unable to sign their Declaration of Acceptance of Office at this time should do so on 22 June 2021.**

#### **1031 Election of Deputy Chairman**

In pursuance of the LGA 1972 S15(6) nominations were sought for the election of Deputy Chairman for the ensuing Council year.

**It was PROPOSED, SECONDED and AGREED that Cllr. Martin Jones be elected as Deputy Chairman.**

#### **1032 Co-options**

Eight applications had been received from candidates who wished to be considered for co-option to fill six vacancies following the local elections on 6 May 2021. Only six were in attendance. In view of the COVID-19 restrictions it was **PROPOSED** that the co-options be deferred and to convene a separate meeting purely to consider co-options. A Zoom meeting could be facilitated to which all candidates would be invited to introduce themselves and give reasons why they would like to be co-opted. Members of the public could also attend. Any decisions on who would be co-opted would be made at the next Parish Council meeting. If Members were not in agreement with this an extraordinary council meeting could take place on 21 June 2021. After being **SECONDED it was AGREED that all candidates and members of the public be invited to attend a virtual zoom meeting at 7pm on Tuesday 15 June 2021 at which candidates for co-option could introduce themselves and give reasons why they would like to join the Parish Council. Any decisions would be ratified at the Parish Council meeting on 22 June 2021.**

#### **1033 Apologies for Absence**

Apologies were received from Cllr. Bob Kimber who was in hospital and Cllr. Phil May who was not well. **These apologies were accepted and AGREED as APPROVED absence.**

#### **1034 Public Participation**

One member of the public referred to the last minutes which recorded her views about communication to councillors. She asked that the minutes be amended to better reflect what she had said.

One member of the public was pleased to see that the agenda included consideration to rescind the decision to earmark £92,000 towards the re-development of Morda and Sweeney Village Hall.

### **1035 Police Report**

The following update was received from the Oswestry Rural SNT.

21/04/21 – Morda – Civil dispute  
21/04/21 – Mile End – Suspicious Activity  
23/04/21 – Morda - Anti-Social Behaviour (ASB) between neighbours  
27/04/21 – Morda –Theft of catalytic converter  
27/04/21 – Trefonen – Possible drink driver  
27/04/21 – Morda –Theft of catalytic converter  
01/05/21 – Racecourse area – ASB (motorbikes)  
01/05/21 – Morda – Suspicious activity  
03/05/21 – Mile End – ASB (vehicles)  
05/05/21 – Mile End – Theft of fuel  
05/05/21 – A483 Sweeney – Assisting Highway with repair to road  
08/05/21 – Treflach - Missing person (located)  
08/05/21 – Morda – Suspicious activity, drug related  
10/05/21 –A483 Sweeney – Highway incident, (sheep in road, not located)  
15/05/21 – Treflach – Suspicious Activity  
15/05/21 – Coed-Y-Go- Highway incident (sheep in road)  
ANPR Activations - 18  
Incidents that have been omitted due to data protection –  
Domestics – 2  
Crimes (other) – 4  
Concerns for Safety – 2  
Other - 0

### **1036 Minutes**

The minutes of a Parish Council meeting held on 27 April 2021 were considered for approval.

**It was PROPOSED, SECONDED and RESOLVED that, following a minor amendment, the minutes be APPROVED and ADOPTED as a true record.**

### **1037 Disclosure of Pecuniary Interests**

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

The following interests were declared:

None declared.

### **1038 Dispensations**

None requested.

### **1039 Declaration of Acceptance of Gifts and Hospitality**

None declared.

### **1040 Committees and Working Groups**

- a) It was **PROPOSED, SECONDED and AGREED** that the appointment of Members to the Personnel Committee be deferred until after the co-options.
- b) It was **PROPOSED, SECONDED and AGREED** that the appointment of Members to the Safer Roads Working Group be deferred until after the co-options.

### **1041 Review of Policy and Procedure**

- a) Financial Regulations.

**It was PROPOSED, SECONDED and AGREED that the reviewed Financial Regulations be ADOPTED.**

- b) Standing Orders.

**It was PROPOSED, SECONDED and AGREED that the reviewed Standing Orders be ADOPTED.**

c) Terms of Reference for the Personnel Committee.

**It was PROPOSED, SECONDED and AGREED that the Terms of Reference for the Personnel Committee be ADOPTED.**

#### 1042 Schedule of Future Meetings

It was **PROPOSED, SECONDED and AGREED** that:

- The following dates for future meetings be **APPROVED**.
- The Marches School and North Shropshire College could be used as alternative venues and, if not available, meetings would take place as **AGREED** below.

DATE	VENUE
22 June 2021	Rhydycroesau Village Hall
27 July 2021	Trefonen Village Hall
31 August 2021	Trefonen Village Hall
28 September 2021	Rhydycroesau Village Hall
26 October 2021	Trefonen Village Hall
30 November 2021	Trefonen Village Hall
14 December 2021	Trefonen Village Hall
25 January 2022	Trefonen Village Hall
22 February 2022	Trefonen Village Hall
29 March 2022	Trefonen Village Hall
12 April 2022 (Annual Parish Meeting)	Trefonen Village Hall
26 April 2022	Trefonen Village Hall
31 May (Annual Parish Council Meeting)	Trefonen Village Hall

#### 1043 Planning Matters

##### a) Planning Decisions

The following planning decisions were **NOTED**.

Planning Decision Details	Proposals
14/02994/FUL Lynstead, Bellan Lane, Trefonen	Change of Use and alterations to convert existing outbuilding to self-contained dwelling Permission <b>GRANTED</b> 7 May 2021 <i>The Parish Council supported this application.</i>
20/05422/FUL Proposed Traveller Site at Croesau Bach, Shropshire	Change of Use from a pony paddock to gypsy/traveller site to include one static caravan, one touring caravan, one amenity block, septic tank and gravel hardstanding (part retrospective) Permission <b>REFUSED</b> 27 April 2021 <i>The Parish Council objected to this application due to the number of objections from nearby residents.</i>
21/00756/FUL Bethania, 9 Glentworth Close, Morda	Replacement of one ground floor bow window with a flat window and replacement of one ground floor bow window with a bay window, including dwarf brick wall and pitch roof to front elevation. Permission <b>GRANTED</b> 14 May 2021 <i>The Parish Council supported this application.</i>

##### b) Planning Applications

The following planning applications were considered:

Planning Application Details	Proposals
21/01383/FUL Trefonen Hill, Trefonen, Oswestry	Change of Use of land to domestic land and formation of vehicle access with visibility splay and parking area. <b>It was PROPOSED, SECONDED and AGREED to support.</b>
21/01760/FUL 9 Belle Vue, Morda	Erection of two storey side extension. <b>It was PROPOSED, SECONDED and AGREED to support.</b>

21/01878/FUL The Mile House Farm, Shrewsbury Road, Aston, Oswestry	Erection of agricultural building for storage. <b>It was PROPOSED, SECONDED and AGREED to support.</b>
21/01898/REM Proposed residential development west of Ty Draw, Oak Lane, Treflach	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 14/01986/OUT for the erection of four dwellings including access. <b>It was PROPOSED, SECONDED and AGREED that Shropshire Council should be asked if the S106 was still applicable before responding and the application should be considered further at the next meeting.</b>
21/01958/FUL Summerhill, Trefonen, Oswestry	Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a triple carport/hay feed store with external staircase to office and craft room above with dormer windows. <b>It was PROPOSED, SECONDED and AGREED to object due to concerns that it may become another domestic dwelling.</b>
21/01989/FUL The Coach House, Oerley Hall, Llanforda, Oswestry	Erection of single storey extension to the south facing outer courtyard wall. <b>It was PROPOSED, SECONDED and AGREED to support.</b>
21/01990/LBC The Coach House, Oerley Hall, Llanforda, Oswestry.	Erection of a single storey extension to the south facing outer courtyard wall affecting a grade II listed building. <b>It was PROPOSED, SECONDED and AGREED to support.</b>

#### 1044 Clerk's Report

Members **NOTED** a written report from the Clerk on action taken following decisions made at the last Parish Council meeting.

#### 1045 Councillor Reports

- a) Shropshire Councillor Joyce Barrow provided a written report. Due to the recent local elections there was very little to report other than there had been a change of leadership at Shropshire Council. Lezley Picton, who was the portfolio holder for Leisure, Tourism, Waste etc. would be the new leader and Steve Charmley would be her deputy. Cabinet places and committee members would be appointed in the next few days ahead of the full council meeting. Claire Porter, head of legal was leaving the Council at the end of May, and Karen Bradshaw would also be retiring in September.

#### **NOTED.**

- b) Cllr. Peter Richardson reported that he had asked for an update from the police who had informed him that they would respond to Mr Wiseman concerning Mr Wiseman's report. However Cllr. Richardson advised that the Parish Council had submitted the report, not Mr Wiseman, and any response from the police should be presented to the Parish Council.

Cllr. Richardson further **PROPOSED** that thank you messages should be sent to the six outgoing councillors who did not stand for re-election and after being **SECONDED** it was **AGREED** that they should be thanked for their services to the community.

#### 1046 Financial Matters

- a) Members considered for approval income and expenditure for April 2021.

**It was PROPOSED, SECONDED and AGREED that income and expenditure for April 2021 be APPROVED.**

- b) Members considered for approval bank reconciliations for April 2021.

**It was PROPOSED, SECONDED and AGREED that bank reconciliations for April 2021 be APPROVED.**

- c) **Payments for May 2021**

Members considered for approval payments for May 2021.

**It was PROPOSED, SECONDED and AGREED that the following payments for the month of May 2021 be APPROVED.**

PAYEE	DESCRIPTION	AMOUNT £
SALC	Affiliation fees	1624.23
A G Royce	Grounds maintenance	540.00
Mark Evans	Bus shelter cleaning	60.00
Viking	Stationery and stamps	64.30
HMRC	PAYE/NI	201.25
Came & Co	Insurance	826.39
Sharon Clayton	Salary/expenses/reimbursements	1009.25
	<b>TOTAL</b>	<b>4325.42</b>

#### 1047 Annual Governance and Accountability Return 2020/2021

This was not available for consideration as the internal auditor had not completed his internal audit and, therefore, this would be considered on 22 June 2021.

**NOTED.**

#### 1048 Trees for Trefarclawdd Cemetery

In pursuance of the LGA 1972, s139, Members considered for approval the acceptance of two flowering Cherry trees and one Oak tree to be planted in Trefarclawdd cemetery.

It was **PROPOSED, SECONDED and AGREED** that:

- **The trees be accepted and planted in Trefarclawdd cemetery.**
- **The Clerk be granted delegated authority to arrange for the trees to be planted in appropriate places.**

#### 1049 Road Safety

Members received information from the PCC concerning a recent traffic survey carried out at Treflach in April 2021. Prior to 20th April, the most recent speed data was taken between 16 December and 23 December 2020 and showed an overall average speed of 30.1 mph and an 85th percentile speed of 35.8 mph. Following the visit from one of West Mercia enforcement officers in Treflach on the 20 April 2021 7 notice of prosecutions were issued all just above the enforceable limit (4x36mph and 3x37mph) in a 30-mph limit.

**NOTED.**

#### 1050 Rescission of Decision

Cllrs. Martin Jones, Tony Milner and Peter Richardson requested that the decision made on 26 May 2020 to earmark £92,000 towards the cost to re-develop Morda and Sweeney Village Hall be rescinded. It was their opinion that the Wiseman report in response to this decision had caused a considerable amount of upset to the Council and the decision had been made without sufficient information being made available at the time. For example, it was still unclear who owned the village hall. However, rescinding this decision would not deter the Council from making a financial contribution at a future date.

It was **PROPOSED, SECONDED and AGREED** that the decision to earmark £92,000 towards the re-development of Morda Village Hall be rescinded.

#### 1051 Consultation

None to be considered.

#### 1052 Correspondence

Members received the following:

- a) SALC information bulletin and NALC information.
- b) Future Oswestry update – Masterplan workshops.
- c) Mile End junction improvements update.
- d) Planned broadband infrastructure for Airband in parts of Oswestry Rural parish.

**It was AGREED to ask for clarification about Airband not needing planning permission and ask when the mast at the Racecourse would be connected.**

- e) Local road closure details.

**NOTED.**

#### 1053 Agenda Items for Next Meeting

The following items were requested for inclusion on the agenda for the next meeting:

- Update on the Elms and Fairhaven – Cllr. John Davies
- Removal of re-cycling waste containers – Cllr. Martin Jones
- Access and egress at Mile End industrial estate – Cllr. Martin Jones

**1054 Date of Next Meeting**

It was **NOTED** that the next meeting would take place at 7 pm on Tuesday 22 June 2021 at Rhydycroesau Village Hall.

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**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

**1055 Planning Enforcement**

There were no planning enforcement notices.

The meeting closed at 20:22.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_