

Oswestry Rural Parish Council

Minutes of a Personnel Committee meeting

held at 6.30 pm on Tuesday 26 March 2019
at Trefonen Village Hall

Present:

Chairman Cllr. Peter Richardson, Cllr. Pam Broomby and Cllr. Arthur Brown.

Clerk:

Sharon Clayton

01/19 Chairman's Welcome

The Chairman welcomed everyone to the meeting.

02/19 Apologies for absence

Apologies were received from Cllr. Robert Milton who had a work commitment
This apology was ACCEPTED.

03/19 Minutes

The minutes from a meeting held on 16 February 2017 were considered for approval.
It was PROPOSED, SECONDED and unanimously RESOLVED that the minutes be signed and ADOPTED as a true record.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

04/19 Staffing Matters

- a) Members considered for approval the Clerk's Appraisal and Performance Review and whether the Clerk had completed a satisfactory probationary period since her appointment on 28 November 2018.
It was PROPOSED, SECONDED and unanimously AGREED that the probationary period had been completed satisfactorily and that the Clerk be appointed on a permanent basis.
- b) Members considered for approval the Clerk's salary for the fiscal year 2019/2020.
It was PROPOSED, SECONDED and unanimously AGREED that the Clerk's salary for 2019/2020 should be LC2 SCP23.

The meeting closed at 18:52.

Signed: _____

Date: _____

Chairman