



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that a meeting of Oswestry Rural Parish Council will be held at Rhydycroesau Village Hall commencing at 7 pm on Tuesday **22 June** 2021 and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:
Sharon Clayton BA (Hons) Fellow SLCC
Clerk

Date of issue: 15 June 2021

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

Coronavirus Regulations apply at this meeting.

All those present must keep a distance of at least 1 meter apart. You are advised to wear a face covering. Members of the public must contact the Clerk if they wish to attend and will be admitted to the venue on a first come basis. Toilet facilities may not be available.

1. Chairman's Welcome

The Chairman will pay tribute to the late Evelyn Lloyd Williams, former Chair of the Parish Council, who died on 2 May 2021 aged 88

2. Co-option of Councillors

- a) Following an informal meeting held by Zoom on 15 June 2021 at which candidates were invited to introduce themselves and state why they wished to be considered for co-option, to CONSIDER and APPROVE the co-option of councillors to fill the casual vacancies following the May 2021 local elections as follows:
- Morda with Sweeney Ward – 3 vacancies
 - Trefonen with Treflach Ward – 1 vacancy
 - Sychtyn Ward – 1 vacancy
 - Rhydycroesau with Llanforda Ward – 1 vacancy

b) Newly co-opted Members will sign their Declaration of Acceptance of Office

3. Apologies for absence

To receive apologies for absence

4. Public Participation

Members of the public will be given an opportunity to make representations to the Parish Council on matters included on the agenda or which are of public interest at the discretion of the Chairman

5. Police Report

To receive a report from the North Shropshire and Oswestry Safer Neighbourhood Team

6. Minutes

To CONSIDER and APPROVE the minutes from the Annual Parish Council meeting held on 18 May 2021

7. Disclosure of Pecuniary Interests

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Committees/Working Groups

To CONSIDER and APPROVE the appointment of:

- a) Personnel Committee (4 members)
- b) Road Safety Working Group (established 26 March 2019 whose Terms of Reference are to work with partners to formulate a Project Plan to improve road safety within the parish)

11. Schedule of Future Meetings

To CONSIDER and APPROVE dates and venues for future meetings from 30 November 2021 to 31 May 2022

12. Representatives on Outside Bodies

To consider and approve representatives on the following:

- a) Shropshire Association of Local Councils (Oswestry Area)
- b) Emergency Planning Officer

13. Planning Matters

a) Planning Decisions

To NOTE the following:

Planning Application Details	Planning Proposals
20/00462/FUL Yew Tree Farm, Crickheath	Construction of 40m x 20m outdoor riding arena to include the erection of a boundary fence and gate Permission GRANTED 25 May 2021 <i>The Parish Council objected unless the footpath was re-routed and included on the definitive map.</i>
21/00394/FUL Lavender Cottage, Morda Bank, Morda	Erection of porch; replacement roof tiles to garage and render front elevation Permission GRANTED 20 May 2021 <i>The Parish Council supported this application.</i>
21/00911/FUL Trefonen Hill, Trefonen	Erection of roof extension over garage and installation of cabrio Velux roof windows Permission GRANTED 26 May 2021 <i>The Parish Council supported this application.</i>
21/01114/FUL Angel Cwtch, Morton	Erection of single storey extension Permission GRANTED 19 May 2021 <i>The Parish Council supported this application.</i>
21/01164/FUL Ty Nant, Sychtyn, Trefonen	Erection of detached self-contained residential unit as ancillary accommodation to main house, following demolition of former bothy building; erection of workshop/stables with loft above Permission REFUSED 3 June 2021 <i>The Parish Council objected to this application and could not support it until there was sufficient detail about where the development was to take place.</i>
21/01265/FUL Grange Cottage, Morton	Erection of first floor extension Permission GRANTED 21 May 2021 <i>The Parish Council supported this application.</i>
21/01457/FUL Pentre Issa, Trefonen	Change of Use for proposed office in granary and erection of building for purposes falling within Class E of the use classes order Permission GRANTED 28 May 2021 <i>The Parish Council supported this application.</i>
21/01504/VAR Offa Cottage, Chapel Lane, Trefonen	Variation of Condition No. 2 (External materials) and No. 3 (approved plans) pursuant of OS/07/15243/FUL to allow for a change in facing materials and approved integral garage to be used as residential accommodation
21/01620/FUL Springfield Cottage, 1 Aston Square, Aston	Erection of single storey infill extension to front/side including improvements to the existing porch and principal entrance Permission GRANTED 25 May 2021 <i>The Parish Council supported this application.</i>
21/01863/FUL Pentre Issa, Trefonen	Conversion of Grade II barn range to form ancillary residential/holiday-let accommodation WITHDRAWN <i>Whilst the Parish Council supported this application it found that the location plan contained insufficient detail to identify the site, especially in a rural location.</i>
21/01864/LBC Pentre Issa, Trefonen	Conversion of Grade II barn range to form ancillary residential/holiday-let accommodation WITHDRAWN <i>Whilst the Parish Council supported this application it found that the location plan contained insufficient detail to identify the site, especially in a rural location.</i>
21/01898/REM Land west of Ty Draw, Oak Lane, Treflach	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 14/01986/OUT for the erection of four dwellings including access Permission REFUSED 9 June 2021 <i>The Parish Council asked if the s106 was still applicable and Shropshire Council has confirmed that reserved matters will not change the requirements of the s106.</i>
20/02511/FUL Quarry House, Nantmawr, Oswestry	Change of Use from holiday let property to dwelling house Permission GRANTED 19 May 2021 <i>The Parish Council supported this application.</i>

b) Planning Applications

To CONSIDER and APPROVE a response to the following:

Planning Application Details	Planning Proposals
21/00692/EIA Morton Ley Farm, Morton	Erection of two additional poultry sheds, five feed bins, vehicular access and landscaping scheme; and associated works
21/02244/FUL Agricultural land to the north of Woodhill, Trefonen	Formation of new agricultural field, vehicular access and associated gate
21/02283/FUL Corner House, Morda	Erection of two story, two bedroom annexe following demolition of existing brick build outhouse
21/02501/FUL Berllan, Dallas Lane, Trefonen	Erection of single storey side extension
21/02541/LBC Pentre Farm, Woodhill, Trefonen	Installation of 18 replacement windows affecting a Grade II Listed Building

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered in order to meet response timeframes.

14. Clerk's Report

To receive and NOTE a report from the Clerk

15. Councillor Reports

To receive reports/updates from

- a) Shropshire Councillor Joyce Barrow
- b) Parish Councillors

16. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for May 2021
- b) Bank reconciliations for May 2021
- c) Payments for June 2021 (information to follow)
- d) The cost of further work to be carried out by Lanyon Bowdler concerning registration/transfer of title deeds circa £1,100 + VAT
- e) The allocation of reserves and Neighbourhood Funds based on ideas for spending from members of the public
- f) Whether to purchase Cyber Package Insurance at a cost of £319.20 for one year

17. Annual Governance and Accountability Return 2020/2021

To CONSIDER and APPROVE:

- a) The Annual Internal Audit Report for the financial year 1 April 2020 to 31 March 2021
- b) The Annual Governance Statement 2020/2021
- c) The Accounting Statement for 2020/2021

18. The Queen's Green Canopy

To CONSIDER and APPROVE that the trees to be planted in Trefarclawdd cemetery are planted as part of the [Queen's Green Canopy](#) initiative

19. Airband Installation

- a) To NOTE confirmation from 'Connecting Shropshire Economic Growth' that, wherever possible, Airband will use highways land to install their equipment. This requires no landowner consents. However, in all cases, should there be a need to install equipment on privately-owned land, **Airband will seek consent and appropriate permissions from landowners.**

- b) To NOTE that a pole is to be installed by Airband on the public verge at Gibraltar Lane, Treflach

20. Litter Bins

To CONSIDER and APPROVE the purchase and installation of litter/dog waste bins at strategic locations within the parish

21. Trefonen Village Hall

To CONSIDER and APPROVE who the new trustee of Trefonen Village Hall should be with regards to updating the Deed of Appointment of 7 March 1997, and the cost for the work required [see agenda item 16(d)]

22. Road Safety

- a) To NOTE information from Shropshire Council concerning plans to introduce 20mph speed restrictions outside schools
b) To receive an update on road safety and agree any further action required

23. The Elms

To receive an update on activities at the Elms (Cllr. John Davies)

24. Fairhaven Campsite

To receive an update on activities at Fairhaven Campsite (Cllr. John Davies)

25. Recycling

To consider the removal of recycling waste containers and approve any action required (Cllr. Martin Jones)

26. Mile End Industrial Estate

To consider access and egress at Mile End Industrial Estate and approve any action required (Cllr. Martin Jones)

27. Consultation

To consider and approve a response to the following consultation:

- a) BT Phone Box

28. Correspondence

To receive and NOTE the following information (emailed to Members):

- a) SALC information bulletin and NALC information
b) Local road closure details
c) Update from SP Energy Networks concerning cable installation works in the Oswestry Area
d) PCC Town and Parish Council Survey
e) Public Sector Deposit Fund Factsheet

29. Agenda Items for Next Meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting

30. Date for Next Meeting

To NOTE that the next meeting will take place on Tuesday 27 July 2021 at Trefonen Village Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

31. Notice Boards Maintenance

To CONSIDER and APPROVE a quote to re-varnish notice boards throughout the parish

32. Stock Fencing at Trefarclawdd Cemetery

To consider and approve a quote for the installation of stock fencing at Trefarclawdd cemetery

33. Planning Enforcement

To NOTE any planning enforcement notifications received