

Oswestry Rural Parish Council

Minutes of a Parish Council meeting held at 7 pm on Tuesday 22 June 2021 at Rhydycroesau Village Hall

Present:

Chairman: Cllr. Paul Milner, Cllr. Martin Bennett, Cllr. John Davies, Cllr. Peter Davies, Cllr. Martin Jones, Cllr. Roger Jones, Cllr. Bob Kimber, Cllr. Les Maguire, Cllr Tony Milner, Cllr. Robert Milton, Cllr. Peter Richardson, Cllr. Steve Watts.

Clerk to the Council:

Sharon Clayton

In attendance:

Approximately 8 members of the public.

1056 Chairman's Welcome

The Chairman welcomed everyone to the meeting. He explained that other venues had been sought but were not available and that the meeting had to go ahead because the AGAR needed to be approved before 30 June 2021 and therefore the meeting could not be postponed.

Cllr. Peter Richardson asked for it to be noted that 5 of the existing councillors had asked for this meeting to be postponed as the venue was not suitable in view of the rule of 6, and it was undemocratic for the meeting to go ahead.

Before continuing with the meeting, the Chairman paid tribute to the late Evelyn Lloyd Williams, former Chair of the Parish Council, who died on 2 May 2021 aged 88. He also advised those present that Cllr. Phil May had resigned as a councillor and it was agreed by all that Phil should be thanked for his service to the Council and to the community.

1057 Co-option of Councillors

Eight applications had been received from candidates who wished to be considered for co-option to fill six vacancies following the local elections on 6 May 2021 although one had withdrawn leaving seven for consideration.

Following an informal public meeting held by Zoom on 15 June 2021 at which candidates attended to introduce themselves and state why they wished to be considered for co-option, Members considered for approval the co-option of councillors to fill the casual vacancies as follows:

- Morda with Sweeney Ward – 3 vacancies
- Trefonen with Treflach Ward – 1 vacancy
- Sychtyn Ward – 1 vacancy

Voting took place as follows:

Roger Jones received sufficient votes to be co-opted to represent Sychtyn Ward.

Tom Martin and Chris Woods had put themselves forward to be co-opted to represent the Trefonen with Treflach Ward and, after being put to the vote at which there were 6 votes for Mr Woods and only 3 votes for Mr Martin, Chris Woods was duly co-opted.

Martin Bennett, Les Maguire, Steve Mason and Steve Watts had put themselves forward to be co-opted to represent the Morda with Sweeney Ward. There were 5 votes for Mr Bennett, 4 votes for Mr Maguire, 2 votes for Mr Mason and 7 votes for Mr Watts. Martin Bennett, Les Maguire and Steve Watts were duly co-opted.

1058 Declaration of Acceptance of Office

Cllr. Bob Kimber signed his Declaration of Acceptance of Office, and all newly co-opted Members present signed their Declaration of Acceptance of Office, witnessed by the Clerk.

1059 Apologies for Absence

There were no apologies.

1060 Public Participation

One member of the public referred to correspondence that the Parish Council received from SALC and NALC and said it should be included on the website alongside other supporting information for Council meetings so that members of the public could comment. She also asked how members of the public could have items included on the agenda. She was informed to ask her local Ward Councillor to make a request on her behalf.

1061 Police Report

There was no report from the police.

1062 Minutes

The minutes of the Annual Parish Council meeting held on 18 May 2021 were considered for approval.

It was PROPOSED, SECONDED and RESOLVED that the minutes be APPROVED and ADOPTED as a true record.

1063 Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

The following interests were declared:

Cllr. Robert Milton declared a non-pecuniary interest in planning application number 21/02283/FUL, Corner House Morda, as he was known to the applicant and Cllr. Peter Richardson declared a pecuniary interest in Fairhaven Campsite although it was not to be discussed at this meeting.

1064 Dispensations

None requested.

1065 Declaration of Acceptance of Gifts and Hospitality

None declared.

1066 Committees/Working Groups

This was deferred.

1067 Schedule of Future Meetings

This was deferred.

1068 Representatives on Outside Bodies

This was deferred.

1069 Planning Matters

a) Planning Decisions

The following planning decisions were **NOTED**.

Planning Application Details	Planning Proposals
20/00462/FUL Yew Tree Farm, Crickheath	Construction of 40m x 20m outdoor riding arena to include the erection of a boundary fence and gate Permission GRANTED 25 May 2021 <i>The Parish Council objected unless the footpath was re-routed and included on the definitive map.</i>

21/00394/FUL Lavender Cottage, Morda Bank, Morda	Erection of porch; replacement roof tiles to garage and render front elevation Permission GRANTED 20 May 2021 <i>The Parish Council supported this application.</i>
21/00911/FUL Trefonen Hill, Trefonen	Erection of roof extension over garage and installation of cabrio Velux roof windows Permission GRANTED 26 May 2021 <i>The Parish Council supported this application.</i>
21/01114/FUL Angel Cwtch, Morton	Erection of single storey extension Permission GRANTED 19 May 2021 <i>The Parish Council supported this application.</i>
21/01164/FUL Ty Nant, Sychtyn, Trefonen	Erection of detached self-contained residential unit as ancillary accommodation to main house, following demolition of former bothy building; erection of workshop/stables with loft above Permission REFUSED 3 June 2021 <i>The Parish Council objected to this application and could not support it until there was sufficient detail about where the development was to take place.</i>
21/01265/FUL Grange Cottage, Morton	Erection of first floor extension Permission GRANTED 21 May 2021 <i>The Parish Council supported this application.</i>
21/01457/FUL Pentre Issa, Trefonen	Change of Use for proposed office in granary and erection of building for purposes falling within Class E of the use classes order Permission GRANTED 28 May 2021 <i>The Parish Council supported this application.</i>
21/01504/VAR Offa Cottage, Chapel Lane, Trefonen	Variation of Condition No. 2 (External materials) and No. 3 (approved plans) pursuant of OS/07/15243/FUL to allow for a change in facing materials and approved integral garage to be used as residential accommodation
21/01620/FUL Springfield Cottage, 1 Aston Square, Aston	Erection of single storey infill extension to front/side including improvements to the existing porch and principal entrance Permission GRANTED 25 May 2021 <i>The Parish Council supported this application.</i>
21/01863/FUL Pentre Issa, Trefonen	Conversion of Grade II barn range to form ancillary residential/holiday-let accommodation WITHDRAWN <i>Whilst the Parish Council supported this application it found that the location plan contained insufficient detail to identify the site, especially in a rural location.</i>
21/01864/LBC Pentre Issa, Trefonen	Conversion of Grade II barn range to form ancillary residential/holiday-let accommodation WITHDRAWN <i>Whilst the Parish Council supported this application it found that the location plan contained insufficient detail to identify the site, especially in a rural location.</i>
21/01898/REM Land west of Ty Draw, Oak Lane, Treflach	Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 14/01986/OUT for the erection of four dwellings including access Permission REFUSED 9 June 2021 <i>The Parish Council asked if the s106 was still applicable and Shropshire Council has confirmed that reserved matters will not change the requirements of the s106.</i>
20/02511/FUL Quarry House, Nantmawr, Oswestry	Change of Use from holiday let property to dwelling house Permission GRANTED 19 May 2021 <i>The Parish Council supported this application.</i>

b) Planning Applications

The following planning applications were considered:

Planning Application Details	Planning Proposals
21/00692/EIA Morton Ley Farm, Morton	Erection of two additional poultry sheds, five feed bins, vehicular access and landscaping scheme; and associated works. It was PROPOSED, SECONDED and AGREED to object on the grounds of over development of the site and highways issues.
21/02244/FUL Agricultural land to the north of Woodhill, Trefonen	Formation of new agricultural field, vehicular access and associated gate. It was PROPOSED, SECONDED and AGREED to defer comment until the next meeting provided Shropshire Council had more information concerning the access.
21/02283/FUL Corner House, Morda	Erection of two story, two-bedroom annexe following demolition of existing brick build outhouse. It was PROPOSED, SECONDED and AGREED no objection.
21/02501/FUL Berllan, Dallas Lane, Trefonen	Erection of single storey side extension. It was PROPOSED, SECONDED and AGREED to support.
21/02541/LBC Pentre Farm, Woodhill, Trefonen	Installation of 18 replacement windows affecting a Grade II Listed Building. It was PROPOSED, SECONDED and AGREED to support.

1070 Clerk's Report

This was deferred.

1071 Councillor Reports

These were deferred.

1072 Financial Matters

a) Income and Expenditure

Members considered for approval income and expenditure for May 2021.

It was PROPOSED, SECONDED and AGREED that income and expenditure for May 2021 be APPROVED.

b) Bank Reconciliations

Members considered for approval bank reconciliations for May 2021.

It was PROPOSED, SECONDED and AGREED that bank reconciliations for May 2021 be APPROVED.

c) Payments for June 2021

Members considered for approval payments for June 2021. Members were informed that retrospective approval was required for the refurbishment of the notice board which had needed more work than previously quoted.

It was PROPOSED, SECONDED and AGREED that the following payments for the month of June 2021 be APPROVED.

PAYEE	DESCRIPTION	AMOUNT £
Colin Turner	Bus shelter cleaning	25.00
A G Royce	Grounds maintenance	720.00
Colin Turner	Bus shelter cleaning and refurbishment of notice board	326.30
Mark Evans	Bus shelter cleaning	60.00
Best Host	Domain name renewal for website	98.00
Morda Village Hall	Room hire	30.00
Lanyon Bowdler	Legal fees for registration of properties	480.00
MDL Carpentry	Fitting knobs and adjusting doors to notice boards and installation of refurbished notice board at Trefarclawdd cemetery	420.00
Silver Marbles	Website maintenance	36.00

Bernard Morris	Internal audit	65.00
HMRC	PAYE/NI	190.35
Sharon Clayton	Salary/expenses/reimbursements	979.46
	TOTAL	3430.11

d) Lanyon Bowdler

Members considered for approval the cost of further work to be carried out by Lanyon Bowdler concerning registration/transfer of title deeds at an estimated cost of £1,100 + VAT.

It was PROPOSED, SECONDED and AGREED that cost be APPROVED.

e) Insurance

Members considered for approval whether to purchase Cyber Package insurance at a cost of £319.20 for one year.

It was PROPOSED, SECONDED and AGREED that it was too expensive and should not be pursued.

1073 Annual Governance and Accountability Return 2020/2021

a) Annual Internal Audit

Members considered for approval the Annual Internal Audit Report for the financial year 1 April 2020 to 31 March 2021.

It was PROPOSED, SECONDED and AGREED that the internal audit for 2020/2021 had been carried out in accordance with the Parish Council's needs and planned coverage and that the Annual Internal Audit Report be APPROVED.

b) Annual Governance Statement

Members considered for approval the Annual Governance Statement for 2020/2021.

It was PROPOSED, SECONDED and AGREED that the Parish Council has a sound system of internal control, including arrangements for the preparation of the Accounting Statements and that the Annual Governance Statement for 2020/2021 be APPROVED.

c) Accounting Statement

Members considered the Accounting Statement for 2020/2021.

It was PROPOSED, SECONDED and AGREED that the Parish Council has ensured that its financial management is adequate and effective and has a sound system of internal control and the Annual Governance and Accountability Return for 2020/2021 had been completed in accordance with Proper Practices.

All other agenda items were deferred to the next meeting.

The Chairman thanked everyone for their attendance and closed the meeting at 19:45.

Signed: _____
Chairman

Date: _____